

CERTIFICATE SUPPLEMENT (\*)  
SPAIN

TITLE OF THE CERTIFICATE (original language: ES)  
EXPERT IN BOOKBINDING AND PAPER AND CARDBOARD PRODUCTS

TRANSLATED TITLE OF THE CERTIFICATE (language)

PROFILE OF SKILLS AND COMPETENCES

General competence

Perform without help the tasks pertaining to the preparation and control of the machines for the production of bookbinding products, manufacture and finishing of products made of paper, cardboard and other materials, to planned amounts, qualities and delivery dates and under the applicable safety conditions.

Competence units

1. Prepare the raw materials and the auxiliary products for bookbinding and paper and cardboard products.
2. Preparing the machines and performing the manufacture of bookbinding products and paper products.
3. Preparing the machines and performing the manufacture of bookbinding products and cardboard products.

RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

Expert in paperbound, hardbound, wire- and thread-stitching. Expert in the manufacture of envelopes, labels, bags, pads, forms, school and office stationery. Expert in the manufacture of tissues, sanitary pads, napkins, tablecloths of tissue paper. Expert in the manufacture of complex products and products of several pasted layers. Expert in the manufacture of tubes. Expert in the manufacture of corrugated board. Expert in punching, with or without printing. Expert in folding, stitching, glueing. Expert in cutting, glueing, scoring, staking, metal-strapping. Expert in cardboard-made products (main machines and auxiliary products).

**(\*) Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

The body awarding this Certificate Supplement may leave blank any box considered not to be applicable.

<b>Name and status of the body awarding the certificate</b> MINISTERIO DE EDUCACIÓN, CULTURA Y DEPORTE  (Central Government)	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> MINISTERIO DE EDUCACIÓN, CULTURA Y DEPORTE (Central Government) COMPETENT BODY IN THE AUTONOMOUS COMMUNITY (Autonomous Government)
<b>Level of the certificate in the awarding country</b> Intermediate Vocational Training (CNED 33 F– Specific Intermediate Vocational Training and equivalents, Plastic Arts and Design, and Sports)	<b>Grading scale / Pass requirements</b> Basic regulation of the Ministry of Education, Culture and Sports of 21 July 1994. Occupational modules: graded from 1 to 10 (5 is pass). Training at work: pass / fail. Continuous assessment system.
<b>Access to next level of education/training</b> Secondary Education and Advanced Training Cycles in the same occupational family or a related family as per regulations.	<b>International agreements</b>
<b>Legal basis</b> Law 1/1990 of October 3, Organic Law 5/2002 of June 19, Royal Decree 676/1993 of May 7, Royal Decree 777/1998 of April 30 ROYAL DECREE 726/1994, of April 22 (BOE 24/06/94)	

OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

<b>Description of vocational education and training received</b>	<b>Percentage of total programme (%)</b>	<b>Duration</b> <i>hours/weeks/months/years</i>
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\* At Secondary Education Centres or approved training centres, including training modules of a theoretical practical nature and Training at Work.

- TRAINING AT WORK
- OCCUPATIONAL TRAINING AND GUIDANCE
- RAW MATERIALS IN GRAPHIC ARTS
- GRAPHIC ARTS PROCESSES
- BOOKBINDING AND PAPER PRODUCTS MANUFACTURING PROCESSES
- LIQUID-INK PRINTING PROCESSES
- CARDBOARD PRODUCTS MANUFACTURING PROCESSES
- SAFETY IN THE GRAPHIC ARTS INDUSTRIES

	<i>Total duration of the education/ training leading to the certificate</i>	1400 hours
<b>Entry requirements</b> Holding the Secondary Education Graduate Certificate or equivalent certificate for entry purposes. Holding the certificate of the entry examination.		
<b>Additional information</b> More information available at: <a href="http://www.educacion.es">http://www.educacion.es</a>		